



Okaloosa Technical College

2017-18 Aggregate Verification Worksheet Dependent Student

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DOCUMENT MUST BE ORIGINAL – NO COPIES ACCEPTED

Your application was selected for review in a process called "Verification." In this process, the office of financial aid will compare information from your FAFSA with this worksheet and financial documents you will submit. The law says we have the right to ask you for this information before awarding federal aid. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office.

Please note the following: Complete the entire form. **Do not leave anything blank.** Indicate zero or Not Applicable (N/A) if appropriate. This document must be submitted in person or mail in notarized originals

A. Student Information

Student's Last Name	Student's First Name	Student's M.I.	Student Social Security #	Date of Birth
Student's Address			Phone Number	
City	State	Zip Code	Student's Email Address	

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2017, through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017–2018. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.
- Include the name of the college for any household member who will be enrolled at least half time in a degree or certificate program at a postsecondary educational institution any time between July 1, 2017 and June 30, 2018 excluding your parents

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Missy Jones (<i>example</i>)	18	Sister	Central University	Yes
		Self	OTC	

C. Dependent Student's Income Information to Be Verified

- a. **TAX RETURN FILERS: - Important Note:** If the student filed, or will file, an amended 2015 IRS tax return, the student must contact the financial aid administrator before completing this section.
- ☐ The student has used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into the student's FAFSA
- ☐ The student is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the student must submit to the school a **2015 IRS tax return transcript**—not a photocopy of the income tax return.
- ☐ Mandatory IRS Tax Return Transcript from Student attached.

To obtain a **2015 IRS Tax Return Transcript**, go to www.irs.gov/transcript or call 1-800-908-9946. OR You can also go to your local IRS office (7180 9th Ave. North, Pensacola, FL. 32504) to have a **Tax Return Transcript** printed OR Complete form 4056T; mail or fax to RAVS Team Stop 6705 P-6, Kansas City, MO 64999 to **order by mail**

- b. **TAX RETURN NONFILERS**—Complete this section if the student **will not file** and is **not required to file** a 2015 income tax return with the IRS.

- ☐ The student was not employed and had no income earned from work in 2015.
- ☐ The student was employed in 2015 and has listed below the names of all the student's employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Student I.D. at the top.*

Employer's	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

D. Parent's Income Information to Be Verified

Please Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

- a. **TAX RETURN FILERS: - Important Note:** If the student's parent(s), **filed or will file**, an amended 2015 IRS tax return the student's financial aid administrator must be contacted before completing this section.
- ☐ The parent has used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into the student's FAFSA
- ☐ The parent is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the parent must submit to the school a **2015 IRS tax return transcript**—not a photocopy of the income tax return.
- ☐ Mandatory IRS Tax Return Transcript from Student attached.

To obtain a **2015 IRS Tax Return Transcript**, go to www.irs.gov/transcript or call 1-800-908-9946. OR you can also go to your local IRS office (3300 SW 34th Ave., Ocala, FL 34474) to have a **Tax Return Transcript** printed OR Complete form 4056T; mail or fax to RAVS Team Stop 6705 P-6, Kansas City, MO 64999 to **order by mail**

b. **TAX RETURN NONFILERS** - Complete this section if the student's parent(s) **will not file and is not required to file** a 2015 income tax return with the IRS.

- ☐ The parent(s) was not employed and had no income earned from work in 2015.
- ☐ The parent(s) was employed in 2015 and has listed below the names of all the parent's employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Student I.D. at the top.*

Employer's	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

E. Parent's Other Information to Be Verified

1. **Supplemental Nutrition Assistance Program (Food Stamps)** – Did one of the persons listed in Section B of this worksheet receive Supplemental Nutrition Assistance Program benefit any time during the 2015 or 2016.

☐ No ☐ Yes – If asked by the student's school, I will provide documentation of the receipt of SNAP benefits during 2015 and/or 2016.

2. **CHILD SUPPORT PAID** – Did one of the parents listed in Section B of this worksheet pay child support in 2016.

☐ No ☐ Yes – Indicate the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2016 for each child.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid (<i>Cannot include in Section B</i>)	Amount of Child Support Paid in 2016
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

F. High School Completion Status – Educational Records must complete this section:

Please indicate which one of the following documents were provided to Educational Records to verify high school completion status for the 2017–2018 academic year.

- ☐ Final official high school transcript that indicates the student's graduation date.
- ☐ General Educational Development (GED) certificate or GED transcript with acceptable GED scores.
- ☐ An official college transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- ☐ International Evaluation Credentials showing equivalency of U.S. high school graduation.
- ☐ Other : _____

For Office Use Only:

Type of Document:

Document Verified by:

Date Document Received:

G. Confirmation of Student Identity

The student must appear in person at Okaloosa Technical College to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

- ☐ A copy of student's driver's license
- ☐ A copy of the student's US Passport
- ☐ Certificate of Naturalization
- ☐ Other official government issued

H. Statement of Educational Purpose

I certify that I am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Okaloosa Technical College for 2017-2018.

_____ I do hereby acknowledge I have read the above statement and attest it is true (Initials)

I. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student (must sign in person or notarize the document) and one parent must sign and date.

Student's Signature

Date

Parent's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

***Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the financial aid office.***